



Chiu Sheung School, Hong Kong
79B Pok Fu Lam Road, Hong Kong
Tel : 2546-1644 Fax : 2517-2483
Website : www.csshk.edu.hk



6th November, 2023

Dear Parents/Guardians,

Notice on Parent Volunteers Recruitment 2023-2024 PTA002B

(To: All Students)

The PTA is appealing to parents for volunteers to help in the school events:

Items	Content	Date and Time
1. Make-up	To help with make-up and hair setting for students in the performance teams	- Centenary Musical (June 2024) - Various performances
2. Photo-taking	To help taking photos in different school events	- Centenary Open Day (25-26/11/2023) - Sports Day (9/4/2024) - PTA picnic (21/4/2024)
3. Library work	To help in organizing books in the school library.	Monday to Friday (School hours)
4. Storytelling	To read stories to students in a small group.	Monday to Friday (07:40-08:00)
5. Book Fair	To help run the Book Fair.	To be confirmed.
6. Centenary Carnival	To help in organizing and run the carnival.	25-26/11/2023
7. Event volunteers	To help in unforeseen events.	Not specified.

Please indicate your preference and our PTA members will contact you later for details. Please return the reply slip on or before 9th November. We look forward to working with you and cultivate a wonderful school life for our children!

Ms. Jessica Chui
Chairperson of PTA

✂ _____
To: Chairman of PTA, CSSHK Class no. ()

Notice on Parent Volunteer Recruitment 2023-2024 PTA002B

☐ I am interested to help out in the following groups (can choose more than one group):

- ☐ Make up ☐ Photo-taking ☐ Library Work ☐ Storytelling
☐ Book Fair ☐ Centenary Carnival ☐ Events volunteer

☐ I am not available to be a parent volunteer.

Name of student: _____

Class : _____

Name of parent : _____

Signature : _____

Contact No : _____