



Chiu Sheung School, Hong Kong
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Amended Version

9th October, 2023

Dear Parents/Guardians,

Notice on P.2-P.5 First Term Summative Assessment, P.6 SSPA 2023-2024 No.088B
(To: P.2-P.6 Students)

To assess the learning progress of students, formative and summative assessments are conducted to collect evidence of students' learning.

The first term summative assessments for P.2-P.5 and SSPA assessment for P.6 of this school year will be held from 16th November to 21st November. The arrangements are as follows:

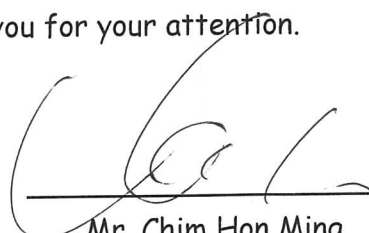
Class	Assessment	Date	Time	Remarks
P.6	SSPA Assessment (2 nd Submission)	16/11 (Thursday), 17/11 (Friday), 20/11 (Monday), 21/11 (Tuesday)	8:00 a.m. - 11:30 a.m.	1. Classes will be dismissed at 11:30a.m. 2. School bus will leave school at around 11:40 a.m.
P.2 - P.5	Summative Assessment			

Please keep the assessment policy properly for reference.

During the assessment days, students should go home immediately after school and do their revision. If school is suspended due to rainstorm or other incident during assessment week, make-up assessment will be arranged.

Parents are requested to supervise their children to work hard for the assessment according to the timetable. Please refer to P.14-15 in the student handbook for the absence policy during assessment.

Please return the reply slip on or before 11th October. Thank you for your attention.


Mr. Chim Hon Ming
Principal, CSSHK

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To: CSSHK Class No: ()

Reply Slip for Notice on P.2-P.5 First Term Summative Assessment,
P.6 SSPA 2023-2024 No.088B

I acknowledge receipt of the captioned notice. I understand the assessment policy as well.
I will supervise my child to study hard to achieve good results.

Name of student: _____

Name of parent: _____

Class : _____

Signature: _____

11-10-2023 Ting

Assessment Policy (2023-2024)

(A) Absence during summative assessment

1. Those taking sick leave have to present the doctor's certificate. Absentees should sit for the make-up-assessment within 3 days. A zero mark will be recorded if no doctor's certificate or approval from the Principal is presented.
2. A written application approved by the Principal must be made in advance for those taking a personal leave. Absentees should sit for the make-up-assessment within 3 days and 20% of the marks will be deducted. No make-up-assessment is made after 3 days and a zero mark will be recorded.

(B) Summative Assessment Papers

1. The first term papers will be returned to parents.
2. The second term papers will not be returned to parents. Students should check the papers and do the corrections under the supervision of the teachers. Written application from parents is needed for marks checking.
3. All SSPA papers will be kept at school.
4. Chinese is the main language of Music assessment paper. Some of the musical terms commonly used will be translated in English, German or French.

(C) Subjects assessed

Chinese	English	Mathematics	General Studies	Music
P.E.	Putonghua	Visual Arts	I.T.	Reading

(D) Marks and Grades:

Grades	A	B	C	D	E
Marks in percentage	88-100	75-87	60-74	30-59	0-29

(E) Subjects Weighting and Average Marks for ranking class position*

	Chinese	English	Maths	General Studies	Music	Visual Arts	Full Marks	Average Marks
P. 1 - 4	1	1	1	1	/	/	400	Total ÷ 4
P. 5 - 6	9	9	9	6	2	3	600	Total ÷ 38

*The first ten positions in each class level and the first three positions in each class will be shown on school report.

(F) Annual Marks

	First Summative Assessment	Second Summative Assessment	Annual Marks
P.1	---	100%	100%
P.2 - 6	50%	50%	100%

(G) Arrangement for reading assessment papers by teachers

- P.1 — In the 2nd Term
P.2 — Only in the 1st Term
P.3-P.6 — No arrangement for reading assessment papers

Weighting of Chinese, English, Mathematics and General Studies Assessments in each term

Chinese

Assessment Paper	Marks	Proportion	
		P. 1-2	P. 3-6
Reading and Writing(Summative)	100	40%	70%
Listening	5/10	25%	10%
Speaking	5/10	25%	10%
Dictation	100	10%	10%
Total		100%	100%

English

Assessment Paper	Marks	Proportion	
		P. 1-2	P. 3-6
Reading and Writing (Summative)	100	40%	70%
Listening	5/10	25%	10%
Speaking	5/10	25%	10%
Dictation	100	10%	10%
Total		100%	100%

Mathematics and General Studies

Format	Weighting			
	P.1	P.2	P.3 - 5	P.6
Formative Assessment (Game booth / Pencil and paper mode) and Summative Assessment	<u>Whole year</u> Formative Assessment	<u>First Term</u> Formative Assessment	<u>First Term</u> Formative Assessment	<u>First Term</u> Formative Assessment
	1) Game booth 10%	1) *Pencil and paper mode 10%	1) Game booth 10%	1) Pencil and paper mode 10%
	2) Pencil and paper mode 10%	2) Pencil and paper mode 10%	2) Pencil and paper mode 10%	2) Pencil and paper mode 10%
	3) Game booth 10%	Summative Assessment 80%	Summative Assessment 80%	Summative Assessment 80%
	4) Pencil and paper mode 10%	Total : 100%	Total : 100%	Total : 100%
	Summative Assessment 60%			
	Total : 100%			
		<u>Second Term</u> Formative Assessment	<u>Second Term</u> Formative Assessment	<u>Second Term</u> Summative Assessment 100%
		3) Game booth 10%	3) Pencil and paper mode 10%	Total : 100%
		4) Pencil and paper mode 10%	4) Pencil and paper mode 10%	
		Summative Assessment 80%	Summative Assessment 80%	
		Total : 100%	Total : 100%	

P.2-P.5 1st Term Assessment / P.6 (2nd SSPA Assessment)

2023-2024 Time-table

16/11(Thursday)

Time Class level	8:00 – 8:15	8:15 – 9:45	9:45 – 10:05	10:05 – 11:30	11:30
P.2	Class Teacher Period	Chinese (Speaking)	Recess	Chinese (Reading & Writing) 50'	Dismissal
P.3		Revision			
P.4					
P.5					
P.6					

17/11(Wednesday)

Time Class level	8:00 – 8:15	8:15 – 9:45	9:45 – 10:05	10:05 – 11:30	11:30
P.2	Class Teacher Period	Revision	Recess	English (Reading & Writing) 50'	Dismissal
P.3		English (Speaking)			
P.4		Chinese (Speaking)			
P.5		English (Speaking)			
P.6		English (Speaking)			

20/11(Monday)

Time Class level	8:00 – 8:15	8:15 – 9:45	9:45 – 10:05	10:05 – 11:30	11:30
P.2	Class Teacher Period	English (Listening) 25' and English (Speaking)	Recess	Mathematics 50'	Dismissal
P.3		English (Listening) 25' and Revision			
P.4		English (Listening) 25' and English (Speaking)			
P.5		English (Listening) 25' and Chinese (Speaking)			
P.6		English (Listening) 25' and Revision			

21/11(Tuesday)

Time Class level	8:00 – 8:15	8:15 – 9:45	9:45 – 10:05	10:05 – 11:30	11:30
P.2	Class Teacher Period	General Studies 50'	Recess	Evaluation	Dismissal
P.3				Chinese (Speaking)	
P.4				Music 30' and Evaluation	
P.5				Music 30' and Evaluation	
P.6				Music 30' and Evaluation	

2023-2024 1st Term Assessment Content

Level	Subject	Assessment Content
P.2	Chinese (CS Curriculum)	二上一(Ch.1-5)
	Chinese (NCS Curriculum)	第一冊 Book 1 (Ch.1-5)
	English	Lighthouse Book 3, Workbook, Grammar Review (Ch.2-4) & All worksheets done
	Mathematics	Book 2A (Ch.1-10) and Book 2B (Ch.11)
	General Studies	Book 1 (Ch.1-3), Book 2 (Ch.2,5) and current news
P.3	Chinese (CS Curriculum)	三上一(Ch.1-6)
	Chinese (NCS Curriculum)	第一冊 Book 1 (Ch.1-5)
	English	Lighthouse Book 5, Workbook, Grammar Review (Ch.1-3) & All worksheets done
	Mathematics	Book 3A (Ch.1-9) and Book 3B (Ch. 10,11,14,15)
	General Studies	Book 1 (Ch.2-4), Book 2 (Ch.2-4) and current news
P.4	Chinese (CS Curriculum)	四上一(Ch.1-6)
	Chinese (NCS Curriculum)	四上(Ch.1-3) and 四下(Ch.9-10)
	English	Lighthouse Book 7, Workbook, Grammar Review (Ch.1-3) & All worksheets done
	Mathematics	Book 4A (Ch.1-10) and Book 4B (Ch. 12)
	General Studies	Book 1 (Ch.3-4), Book 2 (Ch. 1,3,4) and current news
	Music	Book 4A (Ch.1-4)
P.5	Chinese (CS Curriculum)	五上一(Ch.1-7)
	Chinese (NCS Curriculum)	五上(Ch.1-5)
	English	Lighthouse Book 9, Workbook, Grammar Review (Ch.1-3) & All worksheets done
	Mathematics	Book 5A (Ch.1-7,9-10)
	General Studies	Book 1 (Ch.3-4), Book 2 (Ch.1-3) and current news
	Music	Book 5A (Ch.1-5)
P.6	Chinese (CS Curriculum)	六上一(Ch.1-2 and Ch.5-8)
	Chinese (NCS Curriculum)	六上(Ch.1-5)
	English	Lighthouse Book 11, Workbook, Grammar Review (Ch.1-3) & All worksheets done
	Mathematics	Book 6A (Ch.1-6) and Book 6B (Ch.10-13)
	General Studies	Book 1 (Ch.3-4), Book 2 (Ch.1-3) and current news
	Music	Book 6A (Ch.1-2,4)

Remark: Previous knowledge is included in all subjects.