



Chiu Sheung School, Hong Kong
79B Pok Fu Lam Road, Hong Kong
Tel : 2546-1644 Fax : 2517-2483
Website : www.csshk.edu.hk

3rd January, 2023

Dear Parents/Guardians,

Notice on After-School Tutorial Class for P.1 to P.2 Students 2022-2023 No.e142B
(To: P.1-P.2 Non-Chinese Speaking Students)

In order to help our students to develop good learning habits, finish homework and do revision, after-school tutorial classes will be available for P.1 to P.2 students. Tutors will design the lessons according to students' needs and ability. Students should behave well, finish homework, do revision and take part in the learning activities during class time.

The classes will start on 6th February, 2023 (Monday). Please note that school bus service is not available and parents have to arrange pick-up for the students.

Target:	P.1 - P.2 students
Date:	6/2/2023 to 25/5/2023
Time:	3:40 p.m. - 5:00 p.m.
Venue:	Classroom
Fee:	- Tuition fee is free - Learning materials and activity fee: \$450 (Non-refundable)
Teacher-students ratio:	1:15
Teacher-in-charge:	Experienced tutors

Lesson structure:

Time	Routine	Aim (Tuesday - Friday)	Aim (Monday)
3:40 p.m. - 3:45 p.m.	Down time	For relaxation (Please bring snacks and drinks)	
3:45 p.m. - 4:45 p.m.	Self-learning session	To let students work on their homework. Students can ask for help if they have any difficulties.	✧ Chinese Supplementary Programme
4:45 p.m. - 5:00 p.m.	Learning activity	To enhance students' studying and learning techniques.	

Remarks:

1. Payment can be made by eClass payment system or by cheque "The Incorporated Management Committee of Chiu Sheung School, Hong Kong".
2. There will be no tutorial class during school holidays, special activity days and assessment days. (Please refer to the attached timetable.)
3. Reason for absence should be reported in the student handbook.
4. The award scheme "Stars of Discipline and Responsibility" will be implemented at the After-School Tutorial Class to praise students who get outstanding academic results and encourage students to take the initiative to finish the homework and keep discipline.
5. For smooth running of the tutorial classes, misbehaving students will be requested to withdraw from the programme without refund of any sort (i.e. teaching material, activity fee, etc.).

Please return the reply slip to the class teacher on or before 6th January, 2023 (Friday). For further enquiries, please contact Miss Jenny Lo.

Mr. Chim Hon Ming
Principal, CSSHK

Timetable for After-School Tutorial Class for P.1 to P.2 Students 2022-2023

Month	Date	Month	Date
February (15 days)	6,7,8,9,10, 13,14,15,16,17 21,22,23, 27,28	April (10 days)	17,18,19,20,21, 24,25,26,27,28
March (21 days)	1,2,3, 6,7,8,9,10, 13,14,15,16,17, 20,21,22,23, 28,29,30,31	May (16 days)	2,3,4,5, 8,9,10,11,12, 15,16,17, 22,23,24,25,
Total	62 days		

Remarks : Please keep this paper for reference of the dates of the class.



To: CSSHK

Class No: ()

Reply Slip for Notice on After-School Tutorial Class for P.1 to P.2 Students 2022-2023 No.e142B

I have read and understood the details of the After-School Tutorial Class for P.1 to P.2 students, and

- ☐ my son/daughter will participate in the class and I will pay the learning fee \$450 by
- ☐ Cheque (made payable to "The IMC of Chiu Sheung School, Hong Kong)
 - ☐ eClass payment system

After the class, my son/daughter will

- ☐ be picked up by parent.
- ☐ return home on his/her own (P.2).

- ☐ my son/daughter will not participate in the class.

Name of student: _____

Name of parent: _____

Class: _____

Signature: _____

Contact telephone no: _____

Please tick the appropriate box.
06-01-2023 Lo