



Chiu Sheung School, Hong Kong  
79B Pok Fu Lam Road, Hong Kong  
Tel : 2546-1644 Fax : 2517-2483  
Website : www.csshk.edu.hk

4<sup>th</sup> November, 2021

Dear Parents / Guardians,

Notice on "Fund-raising for the bereaved family of school" 2021-22 No.PTA001B  
(To: All Students)


Our teachers, students and parents are all deeply saddened by the sudden pass away of our P.2 student who was found unconscious in the school earlier on.

After discussion with the school management, committee members of the Parent Teacher Association (PTA) decided to initiate a fund-raising with an effort to show support and condolences for the family.

The donation is purely on a **voluntary basis** and the Parent Teacher Association (PTA) of the school will receive the donations on this behalf.

The sum of donations will be reported to the committee board of PTA and will be signed by the Principal, the Chairman of the PTA and the recipient parent for acknowledgement of receipt. Donation can be sent together with message cards from parents and students.

Donation can be given in cash or preferably by cheque (payable to "The PTA of Chiu Sheung School, Hong Kong") with the reply slip and message cards on or before 8<sup>th</sup> November 2021.

  
Ms. Eva Poon  
Chairperson of PTA

To: Chairperson of PTA, CSSHK

Class no. ( )

Reply Slip for the Notice on "Fund raising for the bereaved family of school"  
2021-2022 No. PTA001B

I acknowledge receipt of the above notice.

- ☐ I will make a donation of HKD\$\_\_\_\_\_.
- ☐ By cheque payable to "The PTA of Chiu Sheung School, Hong Kong"  
(Bank name : \_\_\_\_\_, Cheque no. : \_\_\_\_\_)
- ☐ By cash
- ☐ I will not participate in the donation.

Student's name: \_\_\_\_\_

Parent's name: \_\_\_\_\_

Class: \_\_\_\_\_

Parent's signature: \_\_\_\_\_

Please tick the appropriate box.

08.11.2021 Lau