



Chiu Sheung School, Hong Kong
 79B Pok Fu Lam Road, Hong Kong
 Tel : 2546-1644 Fax : 2517-2483
 Website : www.csshk.edu.hk



17th January, 2019

Dear Parents/Guardians,

Admission Notice on "Learning Exchange Trip to Singapore" 2018-2019 No.122B
 (To: Selected students)

Your child has been admitted to the above overseas learning programme and this will be a valuable opportunity to know more about the culture of Singapore and its development on environmental protection. Details are as follows:

Activity	Learning Exchange Trip to Singapore
Date	9 th to 12 th May, 2019 4 days 3 nights
Place	Singapore
Collaborative Organisation	Youth Overseas Exchange Centre (Travel Agent's Licence No. 353188)
Tour members	Students from P.6 (36 students) Ms. Suzanne Leung, Ms. Karen Chan, Ms. Shirley Kwok, Mr. Brian Tsang, Mr. Raphael Leung, one tour guide from Hong Kong and one local tour guide from Singapore.
Fee	\$4,958 (after the subsidy from Chiu Sheung School Development Fund) Fee includes all transportation, accommodation, meals, visits, tips and gratuities. Visa fee is not included.
Payment	In cash or by cheque (payable to "The IMC of Chiu Sheung School, Hong Kong") on or before Monday 21 st January, 2019
Travel Document	1. Personal passport (at least 6-month valid) or Hong Kong Identity Card 2. Singapore Visa (if needed)
Applying Singapore Visa	As reference from www.mfa.gov.sg , ● Visa free: Nepal and Philippines Passport ● Visa required: India and Pakistan Passport ● Parents have to apply and pay for the visa to Singapore on their own. Please contact Miss Ching for more information.
Travel Insurance	See Attachment 1
Submit on 21 st January, 2019 (Monday)	Trip fee \$4,958 (cash or cheque) Attachment 2 Attachment 3 Attachment 4
Remarks	No refund will be made if the travel documents are not ready or drop-out due to personal reason.

Please contact Ms. Flora Ching for further enquiries.

Mr. Chim Hon Ming
 Principal, CSSHK

Youth Overseas Exchange Centre will purchase a "Comprehensive personal travel insurance" for the tour members. Please visit www.zurich.com.hk for details.

Parents can purchase additional insurance according to personal needs.

保障表



節數 / 保障範圍	每名受保人之保額 (港元)		
	遨遊計劃	美利計劃	中國及澳門計劃
第一節 - 醫療保障			
(a) 醫療費用包括覆診費用			
- 75歲或以下之受保人	1,000,000	400,000	250,000
- 76歲或以上之受保人	500,000	200,000	125,000
包括覆診費用限額：			
- 意外損傷	最高賠償額之 100%		
- 疾病	最高賠償額之 10%		
- 中醫、跌打針灸或脊醫治療	每日每次 200，最高 3,000		
- 海外求診之交通費用	300	300	300
(b) 海外醫院現金津貼保障(每日 500 港元)	5,000	3,000	不適用
(c) 傳染病引致隔離現金津貼(每日 300 港元)	5,000	3,000	1,500
(d) 休養期間酒店住宿費用及交通費用(每日房租上限 1,500 港元)	30,000	10,000	5,000
第二節 - 蘇黎世緊急支援			
(a) 入院保證金	39,000		
(b) 緊急醫療運送	實際費用		
(c) 遺體運返	實際費用		
(d) 近親探望	一張來回經濟客位旅行票		
(e) 交通及住宿費用	酒店住宿費用最高至每日 700 (最長至 5 日)		
(f) 隨行兒童護送	一張單程經濟客位旅行票及實際酒店住宿費用最高至 7,800 (每日 1,950)		
(g) 24 小時電話熱線諮詢及轉介服務	一張單程經濟客位旅行票最高至 30,000 包括		
第三節 - 個人意外			
(a) 乘坐公共交通工具或遇劫時發生之意外			
- 18 歲至 75 歲之受保人	1,200,000	600,000	600,000
- 17 歲或以下或 76 歲或以上之受保人	300,000	150,000	150,000
(b) 其他意外			
- 18 歲至 75 歲之受保人	600,000	300,000	300,000
- 17 歲或以下或 76 歲或以上之受保人	300,000	150,000	150,000
(c) 燒傷保障			
- 18 歲至 75 歲之受保人	500,000	200,000	100,000
- 17 歲或以下或 76 歲或以上之受保人	250,000	100,000	50,000
第四節 - 身故恩恤金及緊急啟程			
- 身故恩恤金	10,000		
- 緊急啟程費用	一張來回經濟客位「旅行票」及實際酒店住宿費用最高至		
	30,000	5,000	5,000
第五節 - 行李保障	20,000	10,000	3,000
包括：			
- 每件、每對、每套或每組物品限額	3,000	3,000	3,000
- 手提電腦限額	10,000	10,000	3,000
- 所有相機及數碼攝錄機及其有關配件及裝備限額	5,000	5,000	3,000
- 手提電話限額	3,000	不適用	不適用
第六節 - 遺失個人現金	3,000	2,000	1,000
第七節 - 信用卡保障	15,000	10,000	5,000
第八節 - 遺失旅遊證件及 / 或旅行票	40,000	10,000	2,000
第九節 - 因竊案而損失家居物品	100,000	50,000	5,000
第十節 - 個人責任	2,500,000	1,500,000	1,500,000
第十一節 - 旅程延誤			
(a) 旅程延誤(每滿 6 小時之延誤賠償 300 港元)	2,100	900	300
(b) 因旅程延誤引致之額外酒店費用	1,000	1,000	不適用
(c) 因旅程延誤引致之更改行程費用	12,500	5,000	不適用
(d) 因旅程延誤超過十小時引致之取消旅程費用	3,000	2,000	1,000
第十二節 - 行李延誤津貼 (滿 6 小時後)	1,000	500	300
第十三節 - 取消旅程			
(a) 取消旅程	30,000	10,000	2,000
(b) 單人啟程	10,000	2,500	500
第十四節 - 旅程阻礙	30,000	10,000	3,000
第十五節 - 缺席特別活動保障	2,000	1,000	300
第十六節 - 遺失之信用卡被盜用保障	3,000	3,000	不適用
第十七節 - 租車自負額保障	5,000	5,000	不適用

To: CSSHK

Class No:()

Reply Slip for Admission Notice on "Learning Exchange Trip to Singapore" 2018-2019 No.122B

I acknowledge receipt of the above notice and I have read the details carefully and I will pay the trip fee HK\$4,958 in cash / by cheque.

Tick the appropriate box

Declaration Form for the Overseas Learning Programme

I hereby declare that:

I * agree / disagree to allow _____ (student's name), _____ (class) to participate in the Learning Exchange Trip to Singapore. If unfortunately, the student suffers an accident or sudden illness, he/she will be immediately sent to the local hospital for initial treatment. Base on the condition and the recommendations from the doctors, he/she may be sent back to Hong Kong for medical treatment in need. Teachers will contact with parents closely and make the appropriate treatment and arrangements.

I do not agree with the above method of dealing with the condition, and please follow this procedure and method of treatment:

Furthermore, to ensure a smooth and safe trip, the following declaration of personal health condition with the student:

- Good health
- Have the following records:
(e.g.: G6PD, asthma, food or drug allergy, sleepwalking, prosthetic or have had surgery.....)

Special dietary: Vegetarian Others (please specify: _____)

Emergency contact details

Name: _____ Relationship: _____

Tel: _____
Daytime Night time Mobile

Student's name: _____ Class : _____

Parent's name : _____ Parent's signature : _____

Contact no.: _____

* Delete the inappropriate choice Put a ✓ in the appropriate box.

Information of Travel Documents

(班別 Class : _____ 班號 Class Number : _____)

* 根據護照上的英文姓名為準,不是以身份證為準。 Copy the name in passport but not HK ID card

● Circle the appropriate one 圈上合適選擇

● 性別 Sex : M男 / F女

*英文姓氏 Surname: _____ *英文名字 Given Name : _____

*中文姓名 Chinese Name : _____

*出生日期 Date of birth : _____ (dd) _____ (mm) _____ (yyyy)

● 旅遊證件類別 Type of travel document : 特區護照(HKSAR) / or

{ _____ Passport 護照 (Which country)
Permit to stay in HK till _____ (dd) _____ (mm) _____ (yyyy)
Refer to the label in the passport

以上旅遊證件號碼 Numbe of the above Passport : _____

旅遊證件有效至 Passport is valid till _____ (dd) _____ (mm) _____ (yyyy)

香港身份證號碼 HK ID number: _____ 國籍 Nationality : _____

學生手提電話 Student's mobile : _____ 家長手提電話 Parent's mobile : _____

(Attachment 4 : Photo-copies of the travel documents)

貼上護照相片頁之副本

Stick the photo-copy of the passport - Photo page

貼上香港身份證副本(正面)

Stick the photo-copy of HK ID card

or

the copy of "the label of permit to stay in HK "in the passport